

# HILLSBOROUGH COUNTY VALUE ADJUSTMENT BOARD

## CONTACT AND RESOURCE INFORMATION

### Value Adjustment Board (VAB) Meetings and Hearings:

VAB meetings are held four or more times for each tax year. Meeting dates and times will be posted on the Clerk of Circuit Court website as they become available.

The VAB meetings and Commissioners' offices are located at:

Frederick B. Karl County Center  
601 E. Kennedy Boulevard  
Second Floor  
Tampa, FL 33602

VAB hearings are conducted by Special Magistrates at:

601 E. Kennedy Boulevard, 13<sup>th</sup> Floor

Hearings begin in October, and will continue until all petitions have been heard. Hearings are usually held Monday through Friday from 8:30 a.m. to 5 p.m. Petitioners are given a 25-day notice.

### Value Adjustment Board (VAB) Membership and Contact Information:

#### Board of County Commissioners (BOCC)

- Commissioner Chris Boles, Chair
  - Aides: Kathleen Yates and Alana Skidmore
  - (813) 272-5730
  - [BolesC@hcfl.gov](mailto:BolesC@hcfl.gov)
  - 601 E. Kennedy Blvd  
Tampa, FL 33602
- Commissioner Donna Cameron Cepeda
  - Aides: Isabella Pike
  - Temporarily Sara Fernandez & Kim Colero
  - [fernandezsar@HCFL.org](mailto:fernandezsar@HCFL.org)
  - [calerok@HCFL.org](mailto:calerok@HCFL.org)
  - (813) 272-5725
  - [CameronD@hillsboroughcounty.org](mailto:CameronD@hillsboroughcounty.org)
  - 601 E Kennedy Blvd., 2nd Floor  
Tampa, FL 33602
- BOCC Appointee Amanda Ellen Clay
  - [mandi@threethirteenlaw.com](mailto:mandi@threethirteenlaw.com)
  - (813) 530-9849
  - 5408 Bruton Rd.  
Plant City, FL 33565
- BOCC Appointee James Finley
  - (205) 200-4629
  - [james@thefinleygroupplc.com](mailto:james@thefinleygroupplc.com)
  - 101 E. Kennedy Blvd.  
Suite 2140

#### Hillsborough County School Board

- Patti Rendon, Vice Chair
  - Contact: Lori Powell
  - (813) 272-4053
  - [lori.powell@hcps.net](mailto:lori.powell@hcps.net)
  - 901 E. Kennedy Blvd.  
Tampa, FL 33601
- Karen Perez, Alternate
  - Contact: Linda Ortiz
  - (813) 272-4045
  - [linda.ortiz@hcps.net](mailto:linda.ortiz@hcps.net)
- School Board Appointee Jake Raburn
  - [jake@jakeraburn.com](mailto:jake@jakeraburn.com)
  - (813) 763-0106
  - P.O. Box 516  
Sydney, FL 33587

#### VAB Private Legal Counsel:

Rinky S. Parwani, Esq.  
Parwani Law, P.A.  
9905 Alambra Avenue  
Tampa, FL 33619  
(813) 514-8280  
[rinky@parwanilaw.com](mailto:rinky@parwanilaw.com)

#### Clerk of the Circuit Court VAB Clerk Designees:

**Rick Vanarsdall, Chief Deputy Clerk**  
601 E Kennedy Blvd. County Center 2<sup>th</sup> Floor  
Tampa, FL 33602  
(813) 955-6654  
[vanarsda@hillsclerk.com](mailto:vanarsda@hillsclerk.com)

**Sharon Sweet-Grant, Director**  
601 E Kennedy Blvd. County Center 12<sup>th</sup> Floor  
Tampa, FL 33602  
(813) 307-7143  
[sweets@hillsclerk.com](mailto:sweets@hillsclerk.com)

## **Resource Websites:**

The following websites provide important information regarding the VAB process:

- [www.hillsclerk.com](http://www.hillsclerk.com)
  - Petitioners can file petitions online and can access VAB meeting dates, forms, local procedures, DOR rules, and how to obtain the Government-In-The-Sunshine Manual through the Clerk of Circuit Court website. Go to Other Services/Value Adjustment Board.
- [vab@hillsclerk.com](mailto:vab@hillsclerk.com)
  - Petitioners can e-mail the VAB Clerk Office for assistance or information regarding petition filing, hearing schedules and procedures, or to withdraw petitions. Or call (813) 276-8100 x 4354 for immediate assistance.
- <http://floridarevenue.com/property/Pages/VAB.aspx>
  - Department of Revenue (DOR)
    - Property Taxpayer Rights
    - Online Special Magistrate Training
    - Rules – 12D-9 & 12D-10
    - Forms
    - Property Tax Oversight (PTO) Informational Bulletins
    - Attorney General Opinions
    - Revenue Law Library
- <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=12D-51>
  - Property Appraisal Guidelines – 12D-51.001 through 12D-51.003
- [VAB@dor.state.fl.us](mailto:VAB@dor.state.fl.us)
  - E-mail comments, questions, or requests for assistance to DOR.
  - For technical assistance from the PTO program staff, call (850) 617-8895.
- [government-in-the-sunshine-manual.pdf](#)
  - Government-In-The-Sunshine Manual.
    - The publisher, First Amendment Foundation, can be reached at (800) 337-3518.
    - The manual was prepared by the Office of the Attorney General, (850) 245-0140.
- <http://floridarevenue.com/property/Documents/pt101.pdf>
  - Petitions To The Value Adjustment Board – Taxpayer Rights

If you do not have access to a computer for information regarding petition forms, filing deadlines, or the official VAB rules and procedures, contact the Clerk to the VAB at (813) 276-8100, x 4354.

