

**IBIS Health Care  
Services**

Administrative Office (813)  
272-2244

**Florida Abuse Hotline** (800)  
962-2873

**Hillsborough Abuse Hotline**  
(crisis/alcohol)  
(813) 234-1234

**IMPORTANT TELEPHONE NUMBERS**

**LAW ENFORCEMENT AGENCIES**

In Case of Emergency.....911  
HCSO.....813-247-8200  
Plant City.....813-757-9200  
TPD.....813-231-6130  
Temple Terrace PD.....813-989-7111



# Mental Health Department

George Edgecomb Courthouse  
800 East Twiggs Street, Room 205  
Tampa, FL 33602

Telephone: 813-276-8100 - When prompted, please say "Mental Health" then say, "Agent."

Please note that Baker Act and Marchman Act cases are confidential. Photo identification is required to obtain information.



***Hours of Operation:***

Monday - Friday, 8:00am - 5:00pm

Website: [www.hillsclerk.com](http://www.hillsclerk.com)

► **CASE NUMBER:** \_\_\_\_\_

► **To obtain information regarding your case filing you must return and provide proper identification as these are CONFIDENTIAL cases.**

## PETITIONS

**Baker Act** - (Petition for Ex-Parte Order for Involuntary Examination). This may be filed by anyone (does not require more than one person and they do not have to be related) with firsthand knowledge of the behaviors that are making this person a threat to themselves or someone else. This petition cannot be filed to extend the stay of someone that is already under a Baker Act. This petition is NOT for substance abuse issues. There will be no hearing. The Court will enter an order either granting, or denying, based solely on the information provided by the petitioner. **There are no filing fees.** Petitioner must bring photo ID. **Respondent must be in Hillsborough County.**

**Marchman Act** - (Petition for Involuntary Treatment Services). For individuals who refuse voluntary treatment for drug and/or alcohol abuse. **If the respondent is an adult,** any individual with firsthand knowledge of the drug and/or alcohol abuse may file.

### **Marchman Act continued** –

**If the respondent is a minor,** the parent, legal guardian, or licensed service provider may file.

Every case will be set for court within 10 business days. You may request an Ex Parte Order or bring in a valid substance abuse assessment completed within the past 30 days. The Court will review the request for an Ex Parte within 24 hours.

At the hearing, the Respondent has the right to request legal representation and continue the hearing for witnesses to testify. If the judge determines that treatment is appropriate or the Respondent agrees to treatment, the court will enter an order based on the recommendation.

**Respondent must reside in Hillsborough County.**

### **FEES:**

**There are no court fees associated with filing a petition.** However, fees for treatment will be the responsibility of the Respondent. **If the Respondent is a juvenile,** the petitioner will be required to provide assistance in order to follow the court order.

While providers offer a sliding fee scale, there will be costs associated with the treatment.

