



VICTOR D. CRIST

CLERK OF CIRCUIT COURT & COMPTROLLER
HILLSBOROUGH COUNTY, FL

BAIL BOND AGENT REGISTRATION FORM 1/2

Pursuant to §648.42, Florida Statutes, Agents are required to both register and file a certified copy of the surety's power of attorney with the Clerk and Sheriff by April 1st of each odd-numbered year in the county in which the agent resides. The Clerk may not permit registration unless the agent is currently licensed and appointed by the department. An agent may also register in any other county.

Registration for Active Period: April 1, 2025 – March 31, 2027

Name: _____ License #: _____
County of Residence: _____ Agency Name: _____
Agency Phone #: _____ Agency E-mail: _____
Street Address: _____ City: _____ State: FL Zip: _____
Agent Phone #: _____
Surety Name: _____ Surety Company E-Mail: _____
Surety Street Address: _____ City: _____ State: FL Zip: _____

Agent agrees by initialing the following:

1. _____ To give written notice to the clerk within 10 business days of any change in agent's principal business address, telephone number, or e-mail address. (See §648.421, Florida Statutes)
2. _____ Any licensed agent who is authorized and appointed to sign the appointed agent's name to bonds must file a copy of the power of appointment given to the appointed agent with the Sheriff and Clerk in the county where the appointed agent resides and with the Department of Financial Services. (See §648.43, Florida Statutes)
3. _____ All agents that are corporations must register their corporate name and any fictitious name ["Doing Business As" (D/B/A)] with the Department of State, Division of Corporations and with the Clerk. (See §865.09, Florida Statutes) They must also register the fictitious name with the Clerk. All agents must use their full registered corporate name or any registered fictitious name on all bail bond related matters in Hillsborough County.
4. _____ When writing a bond, agent must print or stamp his or her license number and name below or next to the signature so that the Clerk can identify the agent who wrote the bond.
5. _____ The Clerk's office will e-mail or mail hearing notices and other agent notices to a single address, which is the address shown on the bond, unless the agent has an e-mail address on file, in which case it will be sent to the e-mail address on file. If there is no address listed on the bond on file, then notice will be sent to the surety's street or e-mail address the Clerk has on file for the surety. On transfer bonds, the transfer agent and underlying company or surety will receive the notice. Notice will be sent to all parties at the e-mail addresses on file with the Clerk's Office, unless an alternate e-mail address has been provided.

Date: _____ Agent's Signature _____

EXCELLENCE IN SERVICE!

(813) 276-8100 | HILLSCLERK.COM

P.O. BOX 1110, TAMPA, FL 33601-1120

BAIL BOND AGENT REGISTRATION FORM 2/2

Registration for Active Period: April 1, 2025 – March 31, 2027

Name: _____ License #: _____

INSTRUCTIONS:

E-mail registration form, copy of license, and copy of certified power of attorney to:
bondsstaff@hillsclerk.com or file in person at the Customer Service Center located at 800 E. Twiggs
St., Tampa, FL 33601, Room 101.

Office Use Only – License Verification

Agent Licensed Yes No

Date Verified: _____

Clerk: _____ Comments: _____