



ePortal Law Firm Registration Form

Victor D. Crist

Clerk of the Circuit Court

13th Judicial Circuit

Tampa, FL 33602

The Law Firm Administrator Security allows the user to update the firm's account, reset firm's user password, inactivate attorney accounts and add additional attorney accounts to the firm. A law firm should consider having an alternate administrator to cover leave time, self audit and manage workload.

Instructions: Use this form to establish a law firm account and designate an attorney from within your firm to serve as the Account Administrator. **Please fill out the Registration form online, or print clearly, or type.** Send the completed Registration form to: LawFirmRegistration@hillsclerk.com

Law Firm Information: The fields in this section are required to establish your ePortal Law Firm Account.

Law Firm Name: _____

Law Firm Address: _____

City: _____ State: _____ Zip: _____

Law Firm Telephone # _____

Law Firm Primary Email Address: _____

Law Firm Alternate Email Addresses (optional): 1) _____ 2) _____

Add an Existing Attorney as Administrator: Complete this section if the attorney is registered in the ePortal.

Attorney's Name (as it appears with the Florida Bar): _____

Law Firm Account Administrator Information: Complete this section if the attorney is not registered in the ePortal.

Law Firm Administrator's Name: _____

Administrator's Primary Email Address: _____

Administrator's Alternate Email Addresses (optional): 1) _____ 2) _____

Administrator's Address: _____

City: _____ State: _____ Zip: _____

Administrator's Telephone # _____

Authorizing Name and Title: _____

Date: _____

Clerk of Circuit Courts Use ONLY:

User ID Created: _____

Processed by: _____ Date: _____