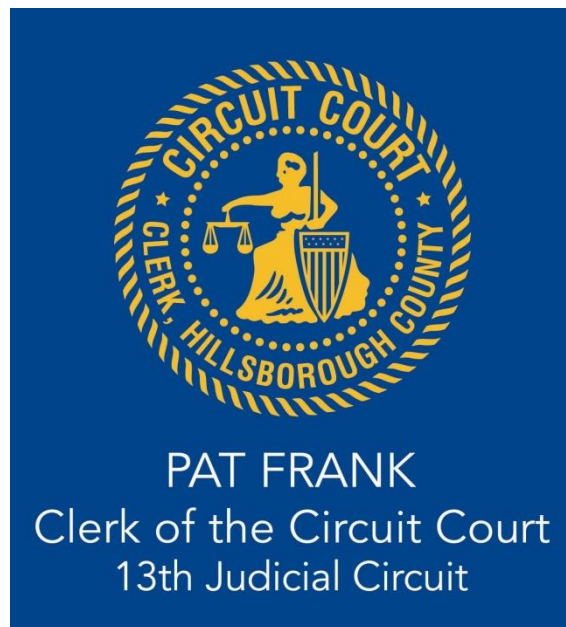


**Pat Frank
Clerk of Circuit Court**

**Monthly Budget Report
November 30, 2017**



**Administrative & Departmental
Budget Reports**

NOTE: PDF bookmarks are available to assist in viewing the report.
Click the bookmark icon on the left pane to display them.

Pat Frank
Clerk of Circuit Court
Revenue & Expense Summary
For the Period Ending 11/30/17

Introduction

Purpose of Report:

This report, which includes information as of November 30, 2017, is prepared by the Clerk's Budget Manager as a monthly summary of revenues and other sources, and of expenditures and other uses, for the General Fund, Court Operations Special Revenue Fund, Public Records Modernization Trust Fund, and Public Records Court Technology Trust Fund. The primary purpose of this monthly report is to identify potential problem areas in the budget. Such areas include projected budget shortfalls that may not be accommodated from within the department's approved operating budget. These potential budget shortfalls may require supplemental appropriations from other areas of the Clerk's overall budget. Positive areas of budgetary performance such as receipts in excess of budgeted revenues or expenditure rates that are below the percent of year lapsed for appropriations may also be addressed in this report but are not the primary emphasis.

Schedules and Related Data:

The schedules included in this report are formatted in such a way to assist in identifying abnormal trends in both revenues and expenditures. The report shows actual revenue and expenditures as a percent of budget, which when compared to the percent of year elapsed, will give a general idea as to how actual year-to-date revenues and expenditures are tracking against their respective budgets. It also reflects the percentage of revenues received and expenditures paid for both FY 2018 and the same period for FY 2017. This presentation will show unusual trends between the two years.

Revenues reflected in this report represent actual cash receipts. Expenditures reflected in this report include actual expenditures as well as accruals for personnel costs and certain operating expenses where goods or services are received but not yet invoiced.

Unaudited financial data is obtained from the Oracle E-Business Suite accounting system, which is used to account for the financial resources of the Clerk of the Circuit Court. The Clerk generally operates on a cash basis of accounting during the year, closing each month's financial records without accruals for outstanding revenues or expenditures. However, in an effort to reflect more timely financial information to the Clerk's Administration, this report accrues all personnel services costs through the last work day of the month as well as certain operating costs where receiving has been completed in the Purchasing subledger but a vendor's invoice has not yet been entered in the Payables subledger. The Clerk reports all funds at year-end on a

modified accrual basis of accounting, taking into consideration outstanding transactions in accordance with generally accepted accounting principles (GAAP) for state and local government.

Revenues and Other Sources

Based on the number of days open, the “target” percent for the collection of revenues compared to budget is 16.4% for November 30, 2017 and 16% for November 30, 2016. These percentages represent the best guide to evaluating revenues and identifying potential areas where the budget may not be realized.

Expenditures and Other Uses

Based on the number of days paid, the “target” percent for the accrual of expenses compared to budget is 16.9% for November 30, 2017 and 16.5% for November 30, 2016. Since the most significant portion of costs is reflected in personnel services, these percentages represent the best guide to evaluating expenditures and identifying potential areas where the budget may be overspent.

Overview

Overall, our funding sources reflected strong financial performance. The chart below summarizes the balance in each fund as of November 30, 2017.

Fund	Balance
Board Funded General Fund	\$ 500,285 surplus
General Government General Fund	\$ 182,987 surplus
Court Operations Special Revenue Fund	\$ 175,711 surplus
Public Records Modernization Trust Fund	\$3.2 million surplus
Public Records Court Technology Trust Fund	\$2.0 million surplus

Details by Fund / Division

General Fund

Board-funded Operations:

Revenues from Board-funded operations represent the most reliable revenue stream of any of the funding sources. One-twelfth of the approved Board funding is distributed to the Clerk each month.

Expenditures were at 14.4% percent of budget as opposed to 15.3% last year. There are no Board-funded departments whose expenditure activity is above the “target” percent of 16.9%.

Board-funded operations has a surplus of **\$500,285**.

General Government Operations:

Revenues from General Government operations (recording, marriage licenses, tax deeds, and passports) are meeting budgeted expectations. Through November, collections were \$1,284,797 and represent 15.1% of the \$8,527,846 budget. This is a 1.2% **decrease** compared to \$1,300,438 for the same period last year.

Expenditures were at 13.2% percent of budget as opposed to 15.1% last year. There are no General Government Departments whose expenditure activity is above the “target” percent of 16.9%.

General Government operations has a surplus of **\$182,987**.

Allocated Departments:

Revenues associated with allocated departments come from the allocation of related expenses to specific operational areas of the budget. They are allocated based on full-time equivalent employees (FTE). For FY 2018, administrative overhead and IT departments are allocated based on the following percentages:

Funding Source	Admin Overhead	IT
Board Funded	18.61%	69.43%
General Government	10.43%	15.93%
Court Operations	70.96%	N/A
Court Technology Trust Fund	N/A	14.64%

Expenditures were at 15% percent of budget as opposed to 16.7% last year. Detail information on the Allocated Departments whose expenditure activity is above the “target” expenditure rate of 16.9% is presented below.

- **Telephone Center (17.2%)** – The higher than normal rate of expenditure in this department is in the personnel expense budget due to an employee entering DROP after the FY18 budget was finalized. The FRS rate on a DROP employee is 5.35% higher than a regular-class employee so additional funds will need to be moved here on a future budget amendment. There is no cause for concern at this time.
- **Court Solutions and Support (32.8%)** - The higher than normal rate of expenditure in this department is in the operating expense budget. The computer software maintenance agreement for the Odyssey Court System was paid in November for the year. This single expenditure represents 67% of this department’s operating budget. This will make the expenditure rate high at the beginning of the year and it will remain high throughout the year but the rate will gradually decline as the year progresses. There is no cause for concern at this time.

Court Operations Special Revenue Fund

Revenue from Court operations is meeting expectations (16.9%). Through November, collections were \$4,614,859, which is a 24.8% increase compared to \$3,697,262 last year. Approximately \$348,955 of this increase is due to our implementation of the Holland and Knight legal opinion on October 15, redirecting revenues from the Florida Department of Revenue to Clerk’s Revenue.

In addition to our collections, we have received \$112,300 in juror funding to supplement Court revenues. This brings our total Court Revenue from all sources to \$4,727,159.

Expenditures were at 16.1% percent of budget as opposed to 15.5% last year. The fund has a current surplus balance of **\$175,711**. Detail information on the Court Operations Departments whose expenditure activity is above the “target” expenditure rate of 16.9% is presented below.

- **Brandon and Southshore Service Centers (17.4%)** – The higher than normal rate of expenditure in this department is in the personnel expense budget due to overtime costs. This may require a budget amendment to correct if the department does not have any vacancies during the year. There is no cause for concern at this time.
- **Procedures & Training Center (17.1%)** - The higher than normal rate of expenditure in this department is in the personnel expense budget. A long-

time employee entered the DROP program in October resulting in a large PTO payout. Retirement costs are also higher than budgeted due to the DROP enrollment. This may require a budget amendment to correct if the department does not have any vacancies during the year. There is no cause for concern at this time.

While our Court revenue is meeting expectations, statewide revenues are not and this could lead to a mid-year budget reduction.

Public Records Modernization Trust Fund

Per Section 28.24(12)(d) Florida Statutes, an additional service charge is paid to the clerk of the circuit court for deposit in the Public Records Modernization Trust Fund for each instrument listed in s. [28.222](#), except judgments received from the courts and notices of lis pendens, recorded in the official records:

1. First page 1.00
2. Each additional page 0.50

Said funds are held in trust by the clerk and used exclusively for equipment and maintenance of equipment, personnel training, and technical assistance in modernizing the public records system of the office. These funds may not be used for the payment of travel expenses, membership dues, bank charges, staff-recruitment costs, salaries or benefits of employees, construction costs, general operating expenses, or other costs not directly related to obtaining and maintaining equipment for public records systems or for the purchase of furniture or office supplies and equipment not related to the storage of records.

Through November, revenue in the amount of \$114,945 has been received from this recording fee representing 16.4% of the budget of \$699,735. The rate of expenditure is 8.5% of budget. The fund balance has **increased** by **\$74,920** so far during this year.

Details on the projects budgeted and expended in this fund in FY 18 are found on page [35](#).

Public Records Court Technology Trust Fund

Per Section 28.24(12)(e) Florida Statutes, an additional service charge of \$4 per page is paid to the clerk of the circuit court for each instrument listed in s. [28.222](#), except judgments received from the courts and notices of lis pendens, recorded in the official records. From the additional \$4 service charge collected, \$1.90 is retained by the clerk and deposited in this Trust Fund. Proceeds from this fee are used exclusively for funding court-related technology needs of the clerk as defined in s. [29.008](#)(1)(f)2. and (h).

Through November, revenue in the amount of \$347,172 has been received from this recording fee representing 16.3% of the budget of \$2,125,400.

This fund includes an appropriation of \$1,712,527 representing the IT allocation of costs directly attributed to the automation support services for the civil courts. As of November 30, the rate of expenditure is 14.2% of budget. The fund balance has increased \$90,770 so far during this year.

Foreclosure Public Education Fund

Per Section [45.035](#)(2) (a) Florida Statutes, the Clerk may withhold the sum of \$28 from the surplus of judicial sales proceeds. This funding may only be used for purposes of educating the public as to the rights of homeowners regarding foreclosure proceedings.

The fund activity for FY 2018 is summarized below:

	Amount
Beginning Fund Balance	\$25,354
YTD Judicial Sale Proceeds	\$ 728
YTD Interest earned	\$ 19
YTD Expenditures	(\$5,700)
Ending Fund Balance	\$20,401

Fund Summary Pages

- **Summary of Financial Activity for BOCC Funded and General Government Operations**
- **Summary of Financial Activity for Court Fee Operations and Court Fine (10%) Trust Fund**
- **Summary of Financial Activity for Public Records Court Technology Trust Fund and Public Records Modernization Trust Fund**

**Pat Frank
Clerk of Circuit Court
General Fund
Summary of Financial Activity by Funding Source
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017**

% of Year Lapsed:

Revenue 16.4%
Expenditures 16.9%

	BOCC Funded Operations			General Government Operations			Total		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Revenue:</i>									
BOCC Funding	\$ 20,054,503	\$ 3,336,373	16.6%	\$ -	\$ -	--	\$ 20,054,503	\$ 3,336,373	16.6%
Gen. Govt. Fees	\$ -	\$ -	--	\$ 8,527,846	\$ 1,284,797	15.1%	\$ 8,527,846	\$ 1,284,797	15.1%
Total Oper Rev	\$ 20,054,503	\$ 3,336,373	16.6%	\$ 8,527,846	\$ 1,284,797	15.1%	\$ 28,582,349	\$ 4,621,170	16.2%
Total Revenue	\$ 20,054,503	\$ 3,336,373	16.6%	\$ 8,527,846	\$ 1,284,797	15.1%	\$ 28,582,349	\$ 4,621,170	16.2%
<i>Expenditures:</i>									
Personnel Costs	\$ 14,049,233	\$ 2,104,129	15.0%	\$ 6,733,361	\$ 940,410	14.0%	\$ 20,782,594	\$ 3,044,538	14.6%
Operating Costs	\$ 4,868,742	\$ 693,559	14.2%	\$ 1,456,734	\$ 152,579	10.5%	\$ 6,325,476	\$ 846,138	13.4%
Capital Outlay	\$ 839,349	\$ 38,401	4.6%	\$ 137,751	\$ 8,822	6.4%	\$ 977,100	\$ 47,222	4.8%
Total Oper Exp	\$ 19,757,324	\$ 2,836,088	14.4%	\$ 8,327,846	\$ 1,101,810	13.2%	\$ 28,085,170	\$ 3,937,898	14.0%
Reserve	\$ 297,179	\$ -		\$ 200,000	\$ -		\$ 497,179	\$ -	
Total Exp & Res	\$ 20,054,503	\$ 2,836,088	14.1%	\$ 8,527,846	\$ 1,101,810	12.9%	\$ 28,582,349	\$ 3,937,898	13.8%
Net Operating Revenue	\$ -	\$ 500,285	--	\$ -	\$ 182,987	--	\$ -	\$ 683,272	--

**Pat Frank
Clerk of Circuit Court
Special Revenue Funds - Court Operations
Summary of Financial Activity by Fund
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017**

% of Year Lapsed:
Revenue 16.4%
Expenditures 16.9%

	Court Fee Operations			Total		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue:</u>						
CCOC Funding	\$ -	\$ -	--	\$ -	\$ -	--
State Funding -Jurors	\$ 600,891	\$ 112,300	18.7%	\$ 600,891	\$ 112,300	18.7%
Court Fines & Fees	\$ 27,230,045	\$ 4,612,942	16.9%	\$ 27,230,045	\$ 4,612,942	16.9%
Interest	\$ 26,850	\$ 1,917	7.1%	\$ 26,850	\$ 1,917	7.1%
Total Revenue	\$ 27,857,786	\$ 4,727,159	17.0%	\$ 27,857,786	\$ 4,727,159	17.0%
<u>Expenditures:</u>						
Personnel Costs	\$ 25,979,556	\$ 4,198,189	16.2%	\$ 25,979,556	\$ 4,198,189	16.2%
Operating Costs	\$ 1,644,121	\$ 242,190	14.7%	\$ 1,644,121	\$ 242,190	14.7%
Capital Outlay	\$ -	\$ -	--	\$ -	\$ -	--
Total Expenditures	\$ 27,623,677	\$ 4,440,379	16.1%	\$ 27,623,677	\$ 4,440,379	16.1%
Transfer to State Reserve	\$ 234,109	\$ 111,069	47.4%	\$ 234,109	\$ 111,069	
	\$ -	\$ -		\$ -	\$ -	
Net Revenues	\$ -	\$ 175,711		\$ -	\$ 175,711	
Beg. Fund Balance	\$ -	\$ -		\$ -	\$ -	
Ending Fund Balance	\$ -	\$ 175,711		\$ -	\$ 175,711	--

**Pat Frank
Clerk of Circuit Court
Special Revenue Funds - Technology
Summary of Financial Activity by Fund
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017**

% of Year Lapsed:

Revenue 16.4%
Expenditures 16.9%

	Public Records Court Technology TF			Public Records Modernization TF			Total		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Revenue:</i>									
Recording Fees	\$ 2,125,400	\$ 347,172	16.3%	\$ 699,735	\$ 114,945	16.4%	\$ 2,825,135	\$ 462,116	16.4%
Interest	\$ 11,000	\$ 1,736	15.8%	\$ 20,000	\$ 2,696	13.5%	\$ 31,000	\$ 4,432	14.3%
Total Revenue	\$ 2,136,400	\$ 348,907	16.3%	\$ 719,735	\$ 117,641	16.3%	\$ 2,856,135	\$ 466,548	16.3%
<i>Expenditures:</i>									
Personnel Costs	\$ 952,657	\$ 133,086	14.0%	\$ -	\$ -	--	\$ 952,657	\$ 133,086	14.0%
Operating Costs	\$ 734,620	\$ 116,955	15.9%	\$ 447,300	\$ 50,300	11.2%	\$ 1,181,920	\$ 167,254	14.2%
Capital Outlay	\$ 125,250	\$ 8,097	6.5%	\$ 57,000	\$ (7,579)	-13.3%	\$ 182,250	\$ 518	0.3%
Total Expenditures	\$ 1,812,527	\$ 258,137	14.2%	\$ 504,300	\$ 42,721	8.5%	\$ 2,316,827	\$ 300,858	13.0%
Net Revenues	\$ 323,873	\$ 90,770	28.0%	\$ 215,435	\$ 74,920	34.8%	\$ 539,308	\$ 165,690	30.7%
Beg. Fund Balance	\$ 2,018,590	\$ 2,007,602		\$ 3,352,305	\$ 3,211,294		\$ 5,370,895	\$ 5,218,896	
Ending Fund Balance	\$ 2,342,463	\$ 2,098,373	89.6%	\$ 3,567,740	\$ 3,286,213	92.1%	\$ 5,910,203	\$ 5,384,586	91.1%

BOCC Funded and General Government Operations

- **Statement of Revenue & Expenditures for BOCC Funded departments**
- **BOCC Funded Department Expenditures by Character**
- **Statement of Revenue & Expenditures for General Government Operations**
- **General Government Department Expenditures by Character**

Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Statement of Revenues and Expenditures
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue (% of year lapsed):</u>			16.4%			16.0%
BOCC Funding - BOCC Svcs	\$ 12,627,578	\$ 2,104,596	16.7%	\$ 11,916,560	\$ 1,986,093	16.7%
BOCC Funding - Circuit Court	\$ 6,685,256	\$ 1,114,209	16.7%	\$ 7,595,227	\$ 1,265,871	16.7%
BOCC Funding - VAB	\$ 696,656	\$ 116,109	16.7%	\$ 709,740	\$ 118,290	16.7%
Interest - BOCC Funding	\$ 45,013	\$ 1,459	3.2%	\$ 7,386	\$ 1,459	19.7%
Total Revenue	\$ 20,054,503	\$ 3,336,373	16.6%	\$ 20,228,913	\$ 3,371,713	16.7%
<u>Expenditures (% of year lapsed):</u>			16.9%			16.5%
<u>BOCC Services</u>						
County Audit	\$ 883,019	\$ 117,343	13.3%	\$ 905,664	\$ 120,855	13.3%
Mail Services & Purchasing	\$ 422,011	\$ 62,610	14.8%	\$ 395,965	\$ 55,719	14.1%
Payroll	\$ 796,652	\$ 132,879	16.7%	\$ 789,512	\$ 128,717	16.3%
County Finance	\$ 4,754,265	\$ 712,903	15.0%	\$ 4,621,303	\$ 662,747	14.3%
Board Records	\$ 550,272	\$ 55,716	10.1%	\$ 393,866	\$ 50,549	12.8%
Enterprise Business Solutions	\$ 1,204,535	\$ 190,000	15.8%	\$ 1,216,953	\$ 160,090	13.2%
Board Services	\$ 562,041	\$ 94,369	16.8%	\$ 505,117	\$ 75,721	15.0%
Non-Departmental	\$ -	\$ -	-	\$ -	\$ -	--
BOCC Svcs Overhead	\$ 1,007,691	\$ 148,501	14.7%	\$ 1,012,143	\$ 144,869	14.3%
BOCC Services IT	\$ 2,119,605	\$ 319,498	15.1%	\$ 2,077,116	\$ 372,583	17.9%
Clerk to Board Technology Projects	\$ 372,500	\$ 2	0.0%	\$ -	\$ (3,900)	--
<u>Circuit Court</u>						
Clerk's Administration	\$ 70,601	\$ 4,649	6.6%	\$ 49,500	\$ 9,418	19.0%
Human Resources	\$ 5,500	\$ 498	9.0%	\$ -	\$ -	--
CCC Accounting	\$ 9,830	\$ 748	7.6%	\$ 3,110	\$ 150	4.8%
Official Records	\$ 8,500	\$ 130	1.5%	\$ 7,000	\$ -	0.0%
Court Operations Mgmt	\$ 96,781	\$ 4,367	4.5%	\$ 102,981	\$ 8,178	7.9%
Jury Services	\$ 5,396	\$ 146	2.7%	\$ 5,551	\$ 334	6.0%
Plant City	\$ 16,076	\$ 684	4.3%	\$ 16,076	\$ 877	5.5%
Brandon & Southshore Regional SC	\$ 18,200	\$ 1,308	7.2%	\$ 18,748	\$ 1,161	6.2%
Records Management	\$ 100,375	\$ 2,018	2.0%	\$ 93,700	\$ 6,461	6.9%
Imaging	\$ 9,500	\$ 146	1.5%	\$ 8,757	\$ 146	1.7%
Customer Service Center	\$ 19,400	\$ 1,899	9.8%	\$ 19,797	\$ 1,763	8.9%
Civil Court Processing Center	\$ 9,250	\$ 724	7.8%	\$ 10,250	\$ 726	7.1%
Criminal Court Processing Center	\$ 37,450	\$ 3,226	8.6%	\$ 42,200	\$ 3,035	7.2%
Social Service-Related Processing	\$ 8,500	\$ 901	10.6%	\$ 7,456	\$ 609	8.2%
Non-Departmental	\$ 28,000	\$ -	0.0%	\$ 128,000	\$ -	0.0%
Criminal Courts IT	\$ 5,944,718	\$ 896,075	15.1%	\$ 6,073,214	\$ 1,089,139	17.9%
Court Technology Projects	\$ -	\$ -	-	\$ 224,122	\$ -	0.0%
<u>Value Adjustment Board</u>						
Value Adjustment Board	\$ 639,338	\$ 76,110	11.9%	\$ 658,095	\$ 73,168	11.1%
VAB - IT Allocation	\$ 57,318	\$ 8,640	15.1%	\$ 57,952	\$ 10,309	17.8%
Total Expenditures	\$ 19,757,324	\$ 2,836,088	14.4%	\$ 19,444,148	\$ 2,973,424	15.3%
Reserve	\$ 297,179	\$ -		\$ 784,765	\$ -	
Net Revenues	\$ -	\$ 500,285	--	\$ -	\$ 398,288	--

Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			16.9%			16.5%
County Audit						
Personnel	\$ 835,469	\$ 116,492	13.9%	\$ 829,664	\$ 120,671	14.5%
Operating	\$ 47,550	\$ 851	1.8%	\$ 76,000	\$ 184	0.2%
Capital	\$ -	\$ -	--	\$ -	\$ -	--
Total	\$ 883,019	\$ 117,343	13.3%	\$ 905,664	\$ 120,855	13.3%
Mail Services						
Personnel	\$ 318,367	\$ 55,002	17.3%	\$ 299,378	\$ 49,379	16.5%
Operating	\$ 77,644	\$ 7,608	9.8%	\$ 72,587	\$ 6,341	8.7%
Capital	\$ 26,000	\$ -	0.0%	\$ 24,000	\$ -	0.0%
Total	\$ 422,011	\$ 62,610	14.8%	\$ 395,965	\$ 55,719	14.1%
Payroll						
Personnel	\$ 773,862	\$ 129,015	16.7%	\$ 761,382	\$ 126,670	16.6%
Operating	\$ 22,790	\$ 3,864	17.0%	\$ 28,130	\$ 2,047	7.3%
Capital	\$ -	\$ -	--	\$ -	\$ -	--
Total	\$ 796,652	\$ 132,879	16.7%	\$ 789,512	\$ 128,717	16.3%
County Finance						
Personnel	\$ 4,339,224	\$ 673,709	15.5%	\$ 4,206,262	\$ 619,715	14.7%
Operating	\$ 415,041	\$ 39,194	9.4%	\$ 415,041	\$ 43,032	10.4%
Capital	\$ -	\$ -	--	\$ -	\$ -	--
Total	\$ 4,754,265	\$ 712,903	15.0%	\$ 4,621,303	\$ 662,747	14.3%
Board Records						
Personnel	\$ 383,066	\$ 52,203	13.6%	\$ 376,590	\$ 47,398	12.6%
Operating	\$ 17,856	\$ 3,513	19.7%	\$ 17,276	\$ 3,151	18.2%
Capital	\$ 149,350	\$ -	0.0%	\$ -	\$ -	--
Total	\$ 550,272	\$ 55,716	10.1%	\$ 393,866	\$ 50,549	12.8%
Enterprise Business Solutions						
Personnel	\$ 1,152,221	\$ 188,287	16.3%	\$ 1,162,864	\$ 158,653	13.6%
Operating	\$ 52,314	\$ 1,713	3.3%	\$ 54,089	\$ 1,436	2.7%
Capital	\$ -	\$ -	--	\$ -	\$ -	--
Total	\$ 1,204,535	\$ 190,000	15.8%	\$ 1,216,953	\$ 160,090	13.2%
Board Services						
Personnel	\$ 558,898	\$ 93,784	16.8%	\$ 501,820	\$ 75,636	15.1%
Operating	\$ 3,143	\$ 586	18.6%	\$ 3,297	\$ 85	2.6%
Capital	\$ -	\$ -	--	\$ -	\$ -	--
Total	\$ 562,041	\$ 94,369	16.8%	\$ 505,117	\$ 75,721	15.0%

Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			16.9%			16.5%
BOCC Svs Overhead						
Personnel	\$ 871,347	\$ 124,835	14.3%	\$ 879,869	\$ 136,913	15.6%
Operating	\$ 136,344	\$ 23,665	17.4%	\$ 132,274	\$ 7,956	6.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,007,691	\$ 148,501	14.7%	\$ 1,012,143	\$ 144,869	14.3%
BOCC Services IT						
Personnel	\$ 1,179,110	\$ 164,721	14.0%	\$ 1,136,050	\$ 150,467	13.2%
Operating	\$ 785,472	\$ 144,755	18.4%	\$ 752,023	\$ 220,445	29.3%
Board Technology - Operating	\$ 302,500	\$ 2	0.0%	\$ -	\$ (3,900)	--
Capital	\$ 155,023	\$ 10,022	6.5%	\$ 189,043	\$ 1,672	0.9%
Board Technology - Capital	\$ 70,000	\$ -	0.0%	\$ -	\$ -	--
Total	\$ 2,492,105	\$ 319,500	12.8%	\$ 2,077,116	\$ 368,683	17.7%
Clerk's Administration						
Personnel	\$ -	\$ -		\$ -	\$ -	--
Operating	\$ 70,601	\$ 4,649	6.6%	\$ 49,500	\$ 9,418	19.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 70,601	\$ 4,649	6.6%	\$ 49,500	\$ 9,418	19.0%
Human Resources						
Operating	\$ 5,500	\$ 498	9.0%	\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 5,500	\$ 498	9.0%	\$ -	\$ -	--
CCC Accounting						
Operating	\$ 9,830	\$ 748	7.6%	\$ 3,110	\$ 150	4.8%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 9,830	\$ 748	7.6%	\$ 3,110	\$ 150	4.8%
Official Records						
Operating	\$ 8,500	\$ 130	1.5%	\$ 7,000	\$ -	0.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 8,500	\$ 130	1.5%	\$ 7,000	\$ -	0.0%
Court Operations Mgmt						
Operating	\$ 96,781	\$ 4,367	4.5%	\$ 102,981	\$ 8,178	7.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 96,781	\$ 4,367	4.5%	\$ 102,981	\$ 8,178	7.9%
Jury Services						
Operating	\$ 5,396	\$ 146	2.7%	\$ 5,551	\$ 334	6.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 5,396	\$ 146	2.7%	\$ 5,551	\$ 334	6.0%

Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			16.9%			16.5%
Plant City						
Operating	\$ 16,076	\$ 684	4.3%	\$ 16,076	\$ 877	5.5%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 16,076	\$ 684	4.3%	\$ 16,076	\$ 877	5.5%
Brandon & Southshore Svc Ctrs						
Operating	\$ 18,200	\$ 1,308	7.2%	\$ 18,748	\$ 1,161	6.2%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 18,200	\$ 1,308	7.2%	\$ 18,748	\$ 1,161	6.2%
Records Management						
Operating	\$ 100,375	\$ 2,018	2.0%	\$ 93,700	\$ 6,461	6.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 100,375	\$ 2,018	2.0%	\$ 93,700	\$ 6,461	6.9%
Imaging						
Operating	\$ 9,500	\$ 146	1.5%	\$ 8,757	\$ 146	1.7%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 9,500	\$ 146	1.5%	\$ 8,757	\$ 146	1.7%
Customer Service Center						
Operating	\$ 19,400	\$ 1,899	9.8%	\$ 19,797	\$ 1,763	8.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 19,400	\$ 1,899	9.8%	\$ 19,797	\$ 1,763	8.9%
Civil Court Processing Center						
Operating	\$ 9,250	\$ 724	7.8%	\$ 10,250	\$ 726	7.1%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 9,250	\$ 724	7.8%	\$ 10,250	\$ 726	7.1%
Criminal Court Processing Center						
Operating	\$ 37,450	\$ 3,226	8.6%	\$ 42,200	\$ 3,035	7.2%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 37,450	\$ 3,226	8.6%	\$ 42,200	\$ 3,035	7.2%
Social Service-Related Processing						
Operating	\$ 8,500	\$ 901	10.6%	\$ 7,456	\$ 609	8.2%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 8,500	\$ 901	10.6%	\$ 7,456	\$ 609	8.2%
Criminal Courts IT						
Personnel	\$ 3,306,970	\$ 461,981	14.0%	\$ 3,321,660	\$ 439,846	13.2%
Operating	\$ 2,202,964	\$ 405,986	18.4%	\$ 2,198,816	\$ 644,406	29.3%
Courts Technology - Operating	\$ -	\$ -		\$ 124,122	\$ -	0.0%
Capital	\$ 434,784	\$ 28,108	6.5%	\$ 552,738	\$ 4,886	0.9%
Courts Technology - Capital	\$ -	\$ -		\$ 100,000	\$ -	0.0%
Total	\$ 5,944,718	\$ 896,075	15.1%	\$ 6,297,336	\$ 1,089,139	17.3%

Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			16.9%			16.5%
Non-Department Allocations						
Personnel	\$ -	\$ -		\$ 100,000	\$ -	0.0%
Operating	\$ 28,000	\$ -	0.0%	\$ 28,000	\$ -	0.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Reserve	\$ 297,179	\$ -	0.0%	\$ 784,765	\$ -	0.0%
Total	\$ 325,179	\$ -	0.0%	\$ 912,765	\$ -	0.0%
Value Adjustment Board						
Personnel	\$ 298,814	\$ 39,645	13.3%	\$ 318,934	\$ 37,659	11.8%
Operating	\$ 340,524	\$ 36,465	10.7%	\$ 339,161	\$ 35,509	10.5%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 639,338	\$ 76,110	11.9%	\$ 658,095	\$ 73,168	11.1%
VAB - IT Allocation						
Personnel	\$ 31,885	\$ 4,454	14.0%	\$ 31,696	\$ 4,163	13.1%
Operating	\$ 21,241	\$ 3,914	18.4%	\$ 20,982	\$ 6,099	29.1%
Capital	\$ 4,192	\$ 271	6.5%	\$ 5,274	\$ 46	0.9%
Total	\$ 57,318	\$ 8,640	15.1%	\$ 57,952	\$ 10,309	17.8%
TOTAL	\$ 20,054,503	\$ 2,835,340	14.1%	\$ 20,228,913	\$ 2,973,424	14.7%

Pat Frank
Clerk of Circuit Court
General Fund
General Government Operations
Statement of Revenues and Expenditures
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue (% of year lapsed):</u>			16.4%			16.0%
Recording Fees	\$ 6,171,100	\$ 1,000,685	16.2%	\$ 5,342,000	\$ 995,920	18.6%
Marriage Licenses	\$ 533,615	\$ 80,564	15.1%	\$ 481,100	\$ 84,751	17.6%
Tax Deeds	\$ 76,700	\$ 16,792	21.9%	\$ 70,800	\$ 10,520	14.9%
Title IV-D Reimbursement	\$ 1,252,631	\$ 131,373	10.5%	\$ 1,100,000	\$ 142,270	12.9%
Non-Departmental	\$ 172,800	\$ 27,977	16.2%	\$ 152,400	\$ 29,376	19.3%
Passports	\$ 301,000	\$ 27,256	9.1%	\$ 332,000	\$ 37,451	11.3%
IT Service Chgs	\$ 20,000	\$ 150	0.8%	\$ 25,500	\$ 150	0.6%
Total Revenue	\$ 8,527,846	\$ 1,284,797	15.1%	\$ 7,503,800	\$ 1,300,438	17.3%
<u>Expenditures (% of year lapsed):</u>			16.9%			16.5%
Clerk's Administration Gen Gov	\$ 135,074	\$ 10,074	7.5%	\$ 89,024	\$ 14,487	16.3%
Official Records	\$ 2,574,509	\$ 345,575	13.4%	\$ 2,570,600	\$ 345,398	13.4%
Plant City	\$ 166,165	\$ 26,376	15.9%	\$ 158,126	\$ 25,750	16.3%
Brandon & Southshore Svc Ctrs	\$ 499,212	\$ 83,971	16.8%	\$ 539,231	\$ 81,723	15.2%
Tax Deeds	\$ 454,910	\$ 75,885	16.7%	\$ 483,169	\$ 75,537	15.6%
Imaging	\$ 257,743	\$ 37,792	14.7%	\$ -	\$ -	--
Gen. Govt. Overhead	\$ 564,762	\$ 83,227	14.7%	\$ 529,429	\$ 75,778	14.3%
Gen. Govt. IT	\$ 1,220,059	\$ 183,905	15.1%	\$ 1,116,805	\$ 200,282	17.9%
Gen. Govt. Technology Projects	\$ -	\$ -		\$ -	\$ -	--
Family Law IV-D Allocation	\$ 1,252,631	\$ 135,358	10.8%	\$ 1,100,000	\$ 147,422	13.4%
Non-Departmental	\$ 534,413	\$ 22,230	4.2%	\$ 24,000	\$ 14,110	58.8%
IT Service Chgs	\$ 20,000	\$ 150	0.8%	\$ 25,500	\$ 150	0.6%
Court IT - Civil	\$ 643,368	\$ 96,978	15.1%	\$ 645,212	\$ 115,709	17.9%
Adult Pre-Arrest Diversion (APAD)	\$ 5,000	\$ 289	5.8%	\$ -	\$ -	--
Total Expenditures	\$ 8,327,846	\$ 1,101,810	13.2%	\$ 7,281,096	\$ 1,096,346	15.1%
Reserve	\$ 200,000	\$ -		\$ 222,704	\$ -	
Net Revenues	\$ -	\$ 182,987	--	\$ -	\$ 204,092	--

**Pat Frank
Clerk of Circuit Court
General Fund
General Government
Departmental Expenditures by Character
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			16.9%			16.5%
Clerk's Administration (Gen Gov)						
Personnel	\$ 85,074	\$ 10,074	11.8%	\$ 89,024	\$ 14,487	16.3%
Operating	\$ 50,000	\$ -	0.0%	\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 135,074	\$ 10,074	7.5%	\$ 89,024	\$ 14,487	16.3%
Official Records						
Personnel	\$ 2,379,408	\$ 339,002	14.2%	\$ 2,386,614	\$ 336,561	14.1%
Operating	\$ 195,101	\$ 6,573	3.4%	\$ 183,986	\$ 8,837	4.8%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 2,574,509	\$ 345,575	13.4%	\$ 2,570,600	\$ 345,398	13.4%
Plant City						
Personnel	\$ 154,637	\$ 26,022	16.8%	\$ 151,154	\$ 25,223	16.7%
Operating	\$ 11,528	\$ 354	3.1%	\$ 6,972	\$ 527	7.6%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 166,165	\$ 26,376	15.9%	\$ 158,126	\$ 25,750	16.3%
Brandon & Southshore Svc Ctrs						
Personnel	\$ 473,371	\$ 80,589	17.0%	\$ 513,390	\$ 79,307	15.4%
Operating	\$ 25,841	\$ 3,382	13.1%	\$ 25,841	\$ 2,416	9.3%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 499,212	\$ 83,971	16.8%	\$ 539,231	\$ 81,723	15.2%
Tax Deeds						
Personnel	\$ 438,423	\$ 74,769	17.1%	\$ 468,352	\$ 74,818	16.0%
Operating	\$ 16,487	\$ 1,116	6.8%	\$ 14,817	\$ 719	4.8%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 454,910	\$ 75,885	16.7%	\$ 483,169	\$ 75,537	15.6%
Imaging						
Personnel	\$ 242,743	\$ 37,217	15.3%	\$ -	\$ -	--
Operating	\$ 15,000	\$ 575	3.8%	\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 257,743	\$ 37,792	14.7%	\$ -	\$ -	--
Gen. Govt. Overhead						
Personnel	\$ 488,348	\$ 69,964	14.3%	\$ 460,239	\$ 71,616	15.6%
Operating	\$ 76,414	\$ 13,263	17.4%	\$ 69,190	\$ 4,162	6.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 564,762	\$ 83,227	14.7%	\$ 529,429	\$ 75,778	14.3%

Pat Frank
Clerk of Circuit Court
General Fund
General Government
Departmental Expenditures by Character
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			16.9%			16.5%
Gen. Govt. IT						
Personnel	\$ 678,703	\$ 94,814	14.0%	\$ 610,821	\$ 80,883	13.2%
Operating	\$ 452,123	\$ 83,322	18.4%	\$ 404,341	\$ 118,500	29.3%
Gen Gov't Technology - Oper	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ 89,233	\$ 5,769	6.5%	\$ 101,643	\$ 899	0.9%
Gen Gov't Technology - Cap	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,220,059	\$ 183,905	15.1%	\$ 1,116,805	\$ 200,282	17.9%
Excess Fees to BOCC						
Reserve	\$ 200,000	\$ -	0.0%	\$ 222,704	\$ -	0.0%
Total	\$ 200,000	\$ -	0.0%	\$ 222,704	\$ -	0.0%
Non-Departmental						
Title IV-D Personnel Allocated In	\$ 1,252,631	\$ 135,358	10.8%	\$ 1,100,000	\$ 147,422	13.4%
Personnel (Parking Stipend)	\$ 166,000	\$ 22,230	13.4%	\$ -	\$ 14,110	100.0%
Operating	\$ 368,413	\$ 0	0.0%	\$ 24,000	\$ 0	0.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,787,044	\$ 157,588	8.8%	\$ 1,124,000	\$ 161,532	14.4%
IT Service Chgs						
Personnel	\$ 11,126	\$ 83	0.7%	\$ 13,947	\$ 82	0.6%
Operating	\$ 7,411	\$ 56	0.7%	\$ 9,232	\$ 54	0.6%
Capital	\$ 1,463	\$ 11	0.8%	\$ 2,321	\$ 14	0.6%
Total	\$ 20,000	\$ 150	0.8%	\$ 25,500	\$ 150	0.6%
Court IT - Civil						
Personnel	\$ 357,897	\$ 49,998	14.0%	\$ 352,890	\$ 46,729	13.2%
Operating	\$ 238,416	\$ 43,938	18.4%	\$ 233,600	\$ 68,461	29.3%
Capital	\$ 47,055	\$ 3,042	6.5%	\$ 58,722	\$ 519	0.9%
Total	\$ 643,368	\$ 96,978	15.1%	\$ 645,212	\$ 115,709	17.9%
Adult Pre-Arrest Diversion (APAD)						
Personnel	\$ 5,000	\$ 289	5.8%	\$ -	\$ -	--
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 5,000	\$ 289	5.8%	\$ -	\$ -	--
TOTAL	\$ 8,527,846	\$ 1,101,810	12.9%	\$ 7,503,800	\$ 1,096,346	14.6%

Allocated Departments

**[Administrative, Financial and
Information Technology Departments]**

- **Statement of Revenue & Expenditures for Allocated departments**
- **Allocated Department Expenditures by Character**

Pat Frank
Clerk of Circuit Court
General Fund
Allocated Departments
Statement of Revenues and Expenditures
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue (% of year lapsed):</u>			16.9%			16.5%
<u>Overhead:</u>						
BOCC Funding	\$ 1,007,691	\$ 148,501	14.7%	\$ 1,012,143	\$ 144,869	14.3%
Court Related Fees	\$ 3,842,332	\$ 566,233	14.7%	\$ 3,764,395	\$ 538,802	14.3%
General Government	\$ 564,762	\$ 83,227	14.7%	\$ 529,429	\$ 75,778	14.3%
Court Fine Rvn (10%)	\$ -	\$ -		\$ 255,260	\$ 36,536	14.3%
	\$ 5,414,785	\$ 797,961	14.7%	\$ 5,561,227	\$ 795,985	14.3%
<u>IT:</u>						
BOCC Funding	\$ 8,121,641	\$ 1,224,212	15.1%	\$ 8,208,282	\$ 1,472,030.9	17.9%
General Government	\$ 1,863,427	\$ 280,883	15.1%	\$ 1,762,017	\$ 315,991.2	17.9%
Courts Technology TF	\$ 1,712,527	\$ 258,137	15.1%	\$ 1,760,845	\$ 315,780.8	17.9%
IT External Services	\$ 20,000	\$ 150	0.8%	\$ 25,500	\$ 150.0	0.6%
	\$ 11,717,595	\$ 1,763,382	15.0%	\$ 11,756,644	\$ 2,103,953	17.9%
Total Revenue	\$ 17,132,380	\$ 2,561,343	15.0%	\$ 17,317,871	\$ 2,899,938	16.7%
<u>Expenditures (% of year lapsed):</u>			16.9%			16.5%
<u>Overhead:</u>						
Clerk's Administration	\$ 1,441,940	\$ 211,661	14.7%	\$ 1,530,155	\$ 204,172	13.3%
Employee Relations	\$ 657,951	\$ 91,813	14.0%	\$ 691,314	\$ 96,200	13.9%
Mail Services & Purchasing	\$ 361,250	\$ 56,676	15.7%	\$ 364,530	\$ 58,648	16.1%
CCC Accounting	\$ 1,924,072	\$ 256,208	13.3%	\$ 1,984,118	\$ 293,309	14.8%
Records Management	\$ 263,106	\$ 33,574	12.8%	\$ 240,248	\$ 32,482	13.5%
Telephone Center	\$ 310,225	\$ 53,309	17.2%	\$ 302,032	\$ 49,208	16.3%
Non-Departmental	\$ 210,000	\$ 53,109	25.3%	\$ 205,000	\$ 23,775	11.6%
Clerk (Executive)	\$ 246,241	\$ 41,612	16.9%	\$ 243,830	\$ 38,192	15.7%
Total Overhead Departments	\$ 5,414,785	\$ 797,961	14.7%	\$ 5,561,227	\$ 795,985	14.3%
<u>IT:</u>						
System Administration & Operations	\$ 3,287,305	\$ 299,271	9.1%	\$ 3,443,524	\$ 173,577	5.0%
Court Solutions & Support	\$ 2,545,774	\$ 835,346	32.8%	\$ 2,574,294	\$ 893,165	34.7%
Enterprise Solutions & Support	\$ 2,254,860	\$ 256,712	11.4%	\$ 2,255,635	\$ 438,206	19.4%
Enterprise Technical Support	\$ 2,698,376	\$ 253,325	9.4%	\$ 2,548,075	\$ 467,041	18.3%
Enterprise Program Management	\$ 931,280	\$ 118,729	12.7%	\$ 935,116	\$ 131,964	14.1%
Total Information Technology	\$ 11,717,595	\$ 1,763,382	15.0%	\$ 11,756,644	\$ 2,103,953	17.9%
Total Expenditures	\$ 17,132,380	\$ 2,561,343	15.0%	\$ 17,317,871	\$ 2,899,938	16.7%
Net Revenues	\$ -	\$ (0)	--	\$ -	\$ -	--

**Pat Frank
Clerk of Circuit Court
General Fund
Allocated Departments
Departmental Expenditures by Character
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			16.9%			16.5%
<i>Overhead Departments</i>						
Clerk's Administration (Allocated)						
Personnel	\$ 1,235,317	\$ 147,881	12.0%	\$ 1,386,430	\$ 195,917	14.1%
Operating	\$ 206,623	\$ 63,779	30.9%	\$ 143,725	\$ 8,255	5.7%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,441,940	\$ 211,661	14.7%	\$ 1,530,155	\$ 204,172	13.3%
Employee Relations						
Personnel	\$ 550,001	\$ 90,256	16.4%	\$ 577,864	\$ 93,010	16.1%
Operating	\$ 107,950	\$ 1,557	1.4%	\$ 113,450	\$ 3,190	2.8%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 657,951	\$ 91,813	14.0%	\$ 691,314	\$ 96,200	13.9%
Mail Services & Purchasing						
Personnel	\$ 345,124	\$ 54,850	15.9%	\$ 341,122	\$ 56,568	16.6%
Operating	\$ 16,126	\$ 1,826	11.3%	\$ 23,408	\$ 2,079	8.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 361,250	\$ 56,676	15.7%	\$ 364,530	\$ 58,648	16.1%
CCC Accounting						
Personnel	\$ 1,759,057	\$ 251,852	14.3%	\$ 1,767,769	\$ 287,924	16.3%
Operating	\$ 165,015	\$ 4,355	2.6%	\$ 216,349	\$ 5,385	2.5%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,924,072	\$ 256,208	13.3%	\$ 1,984,118	\$ 293,309	14.8%
Records Management						
Personnel	\$ 236,181	\$ 31,038	13.1%	\$ 215,398	\$ 31,450	14.6%
Operating	\$ 26,925	\$ 2,536	9.4%	\$ 24,850	\$ 1,031	4.1%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 263,106	\$ 33,574	12.8%	\$ 240,248	\$ 32,482	13.5%
Customer Service Center (Telephones)						
Personnel	\$ 310,225	\$ 53,309	17.2%	\$ 302,032	\$ 49,208	16.3%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 310,225	\$ 53,309	17.2%	\$ 302,032	\$ 49,208	16.3%
Non-Departmental						
Personnel	\$ -	\$ -		\$ -	\$ -	--
Operating	\$ 210,000	\$ 53,109	25.3%	\$ 205,000	\$ 23,775	11.6%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 210,000	\$ 53,109	25.3%	\$ 205,000	\$ 23,775	11.6%

Pat Frank
Clerk of Circuit Court
General Fund
Allocated Departments
Departmental Expenditures by Character
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			16.9%			16.5%
<u>Overhead Departments</u>						
Clerk (Executive)						
Personnel	\$ 246,241	\$ 41,612	16.9%	\$ 243,830	\$ 38,192	15.7%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 246,241	\$ 41,612	16.9%	\$ 243,830	\$ 38,192	15.7%
TOTAL OVERHEAD DEPARTMENTS	\$ 5,414,785	\$ 797,961	14.7%	\$ 5,561,227	\$ 795,985	14.3%
<u>Information Technology (IT) Departments</u>						
Systems Administration & Operations						
Personnel	\$ 1,584,435	\$ 183,572	11.6%	\$ 1,519,259	\$ 143,996	9.5%
Operating	\$ 1,457,870	\$ 115,700	7.9%	\$ 1,536,265	\$ 29,581	1.9%
Capital	\$ 245,000	\$ -	0.0%	\$ 388,000	\$ -	0.0%
Total	\$ 3,287,305	\$ 299,271	9.1%	\$ 3,443,524	\$ 173,577	5.0%
Court Solutions & Support						
Personnel	\$ 1,672,554	\$ 236,722	14.2%	\$ 1,729,233	\$ 261,814	15.1%
Operating	\$ 873,220	\$ 598,623	68.6%	\$ 845,061	\$ 631,351	74.7%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 2,545,774	\$ 835,346	32.8%	\$ 2,574,294	\$ 893,165	34.7%
Enterprise Solutions & Support						
Personnel	\$ 1,326,046	\$ 217,615	16.4%	\$ 1,405,163	\$ 160,865	11.4%
Operating	\$ 928,814	\$ 39,096	4.2%	\$ 850,472	\$ 277,341	32.6%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 2,254,860	\$ 256,712	11.4%	\$ 2,255,635	\$ 438,206	19.4%
Enterprise Technical Support						
Personnel	\$ 1,111,068	\$ 161,957	14.6%	\$ 949,382	\$ 151,659	16.0%
Operating	\$ 975,308	\$ 36,048	3.7%	\$ 916,693	\$ 305,930	33.4%
Capital	\$ 612,000	\$ 55,319	9.0%	\$ 682,000	\$ 9,452	1.4%
Total	\$ 2,698,376	\$ 253,325	9.4%	\$ 2,548,075	\$ 467,041	18.3%
Enterprise Program Management Office						
Personnel	\$ 824,245	\$ 109,271	13.3%	\$ 827,097	\$ 131,364	15.9%
Operating	\$ 107,035	\$ 9,457	8.8%	\$ 108,019	\$ 601	0.6%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 931,280	\$ 118,729	12.7%	\$ 935,116	\$ 131,964	14.1%
TOTAL INFO TECH DEPARTMENTS	\$ 11,717,595	\$ 1,763,382	15.0%	\$ 11,756,644	\$ 2,103,953	17.9%

Court Operations

- **Statement of Revenue & Expenditures for Court Fee Fund**
- **Court Fee Funded Department Expenditures by Character**
- **Statement of Revenue & Expenditures for Court Fine (10%) Trust Fund**
- **Court Fine (10%) Department Expenditures by Character**

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fee Operations
Statement of Revenues and Expenditures
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Revenue (% of year lapsed):</i>			16.4%			16.0%
State Funding - CCOC	\$ -	\$ -		\$ 992,359	\$ 165,393	16.7%
State Funding - Jurors	\$ 600,891	\$ 112,300	18.7%	\$ 600,891	\$ 149,678	24.9%
Collections	\$ 15,600	\$ 2,778	17.8%	\$ 22,250	\$ 2,010	9.0%
Appeals	\$ 57,000	\$ 10,056	17.6%	\$ 60,725	\$ 9,315	15.3%
Probate	\$ 750,960	\$ 134,177	17.9%	\$ 813,840	\$ 124,137	15.3%
Circuit Criminal	\$ 702,800	\$ 101,546	14.4%	\$ 730,340	\$ 103,802	14.2%
County Criminal	\$ 676,850	\$ 137,493	20.3%	\$ 668,000	\$ 102,607	15.4%
Indigency Screening	\$ 4,900	\$ 828	16.9%	\$ 6,350	\$ 766	12.1%
Traffic	\$ 11,006,275	\$ 1,724,421	15.7%	\$ 8,750,210	\$ 1,393,756	15.9%
Juvenile	\$ 59,460	\$ 10,833	18.2%	\$ 64,660	\$ 9,482	14.7%
County Civil	\$ 7,410,840	\$ 1,686,191	22.8%	\$ 6,537,760	\$ 1,094,413	16.7%
Family Law	\$ 1,411,040	\$ 277,308	19.7%	\$ 1,429,360	\$ 232,693	16.3%
Circuit Civil	\$ 4,134,220	\$ 528,388	12.8%	\$ 4,968,040	\$ 627,017	12.6%
Non-Departmental	\$ 1,026,950	\$ 839	0.1%	\$ 1,013,500	\$ (2,736)	-0.3%
Total Revenue	\$ 27,857,786	\$ 4,727,159	17.0%	\$ 26,658,285	\$ 4,012,333	15.1%
<i>Expenditures (% of year lapsed):</i>			16.9%			16.5%
Clerk's Administration	\$ -	\$ -		\$ 7,000	\$ -	0.0%
Court Operations Mgmt	\$ 1,601,679	\$ 222,074	13.9%	\$ 1,400,150	\$ 195,645	14.0%
Jury Services	\$ 236,555	\$ 36,254	15.3%	\$ 256,632	\$ 33,426	13.0%
Plant City	\$ 1,116,593	\$ 169,153	15.1%	\$ 1,093,491	\$ 170,191	15.6%
Brandon & Southshore Svc Ctrs	\$ 454,164	\$ 79,114	17.4%	\$ 439,573	\$ 74,454	16.9%
Records Management	\$ 547,461	\$ 61,610	11.3%	\$ -	\$ -	--
Title IV-D Allocated Out	\$ (1,252,631)	\$ (135,358)	10.8%	\$ (1,100,000)	\$ (147,422)	13.4%
Telephone Center	\$ 956,093	\$ 151,908	15.9%	\$ -	\$ -	--
Customer Service Center	\$ 4,472,339	\$ 729,817	16.3%	\$ 4,881,079	\$ 805,684	16.5%
Civil Court Processing Center	\$ 4,023,609	\$ 654,388	16.3%	\$ 3,764,415	\$ 595,095	15.8%
Correspondence & Mail Processing	\$ -	\$ -		\$ 1,074,133	\$ 105,609	9.8%
Procedures & Training Center	\$ 706,771	\$ 120,919	17.1%	\$ 174,471	\$ 28,729	16.5%
Criminal Court Processing Center	\$ 9,013,141	\$ 1,460,803	16.2%	\$ 9,120,396	\$ 1,430,051	15.7%
Social Service-Related Processing Ctr	\$ 1,545,571	\$ 247,185	16.0%	\$ 1,422,550	\$ 224,637	15.8%
Court Overhead	\$ 3,842,332	\$ 566,233	14.7%	\$ 3,764,395	\$ 538,802	14.3%
Juror Costs	\$ 360,000	\$ 76,280	21.2%	\$ 360,000	\$ 75,629	21.0%
Total Expenditures	\$ 27,623,677	\$ 4,440,379	16.1%	\$ 26,658,285	\$ 4,130,529	15.5%
Reserve	\$ -	\$ -		\$ -	\$ -	--
Certified Expenditures	\$ 27,623,677	\$ 4,440,379	16.1%	\$ 26,658,285	\$ 4,130,529	15.5%
Net Operating Revenues	\$ 234,109	\$ 286,780	122.5%	\$ -	\$ (118,196)	--
Transfer to State Trust Fund	\$ 234,109	\$ 111,069	47.4%	\$ -	\$ -	--
Beginning Fund Balance	\$ -	\$ -	--	\$ -	\$ 9,493	--
Ending Fund Balance	\$ -	\$ 175,711	--	\$ -	\$ (108,703)	--

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fee Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			16.9%			16.5%
Clerk's Administration						
Personnel	\$ -	\$ -		\$ -	\$ -	--
Operating	\$ -	\$ -		\$ 7,000	\$ -	0.0%
Total	\$ -	\$ -		\$ 7,000	\$ -	0.0%
Court Operations Mgmt						
Personnel	\$ 1,072,539	\$ 162,869	15.2%	\$ 898,901	\$ 132,035	14.7%
Operating	\$ 529,140	\$ 59,205	11.2%	\$ 501,249	\$ 63,610	12.7%
Capital	\$ -	\$ -		\$ -	\$ -	--
Reserve	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,601,679	\$ 222,074	13.9%	\$ 1,400,150	\$ 195,645	14.0%
Jury Services						
Personnel	\$ 162,912	\$ 29,859	18.3%	\$ 182,989	\$ 28,499	15.6%
Operating	\$ 73,643	\$ 6,394	8.7%	\$ 73,643	\$ 4,927	6.7%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 236,555	\$ 36,254	15.3%	\$ 256,632	\$ 33,426	13.0%
Plant City						
Personnel	\$ 1,106,343	\$ 167,566	15.1%	\$ 1,083,241	\$ 169,366	15.6%
Operating	\$ 10,250	\$ 1,587	15.5%	\$ 10,250	\$ 825	8.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,116,593	\$ 169,153	15.1%	\$ 1,093,491	\$ 170,191	15.6%
Brandon & Southshore Svc Ctrs						
Personnel	\$ 446,279	\$ 78,265	17.5%	\$ 431,688	\$ 73,224	17.0%
Operating	\$ 7,885	\$ 849	10.8%	\$ 7,885	\$ 1,230	15.6%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 454,164	\$ 79,114	17.4%	\$ 439,573	\$ 74,454	16.9%
Records Management						
Personnel	\$ 504,336	\$ 60,784	12.1%	\$ -	\$ -	--
Operating	\$ 43,125	\$ 827	1.9%	\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 547,461	\$ 61,610	11.3%	\$ -	\$ -	--
Title IV-D Allocated Out						
Personnel	\$ (1,252,631)	\$ (135,358)	10.8%	\$ (1,100,000)	\$ (147,422)	13.4%
Total	\$ (1,252,631)	\$ (135,358)	10.8%	\$ (1,100,000)	\$ (147,422)	13.4%
Telephone Center						
Personnel	\$ 956,093	\$ 151,908	15.9%	\$ -	\$ -	--
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 956,093	\$ 151,908	15.9%	\$ -	\$ -	--

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fee Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			16.9%			16.5%
Customer Service Center						
Personnel	\$ 4,418,262	\$ 727,705	16.5%	\$ 4,827,002	\$ 800,358	16.6%
Operating	\$ 54,077	\$ 2,111	3.9%	\$ 54,077	\$ 5,325	9.8%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 4,472,339	\$ 729,817	16.3%	\$ 4,881,079	\$ 805,684	16.5%
Civil Court Processing Center						
Personnel	\$ 4,018,789	\$ 653,568	16.3%	\$ 3,759,595	\$ 594,307	15.8%
Operating	\$ 4,820	\$ 820	17.0%	\$ 4,820	\$ 788	16.3%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 4,023,609	\$ 654,388	16.3%	\$ 3,764,415	\$ 595,095	15.8%
Correspondence & Mail Processing						
Personnel	\$ -	\$ -		\$ 1,074,133	\$ 105,609	9.8%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 1,074,133	\$ 105,609	9.8%
Procedures & Training Center						
Personnel	\$ 706,771	\$ 120,919	17.1%	\$ 174,471	\$ 28,729	16.5%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 706,771	\$ 120,919	17.1%	\$ 174,471	\$ 28,729	16.5%
Criminal Court Processing Center						
Personnel	\$ 8,996,941	\$ 1,459,437	16.2%	\$ 9,104,196	\$ 1,428,109	15.7%
Operating	\$ 16,200	\$ 1,367	8.4%	\$ 16,200	\$ 1,942	12.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 9,013,141	\$ 1,460,803	16.2%	\$ 9,120,396	\$ 1,430,051	15.7%
Social Service-Related Proc Ctr						
Personnel	\$ 1,520,471	\$ 244,669	16.1%	\$ 1,401,050	\$ 224,065	16.0%
Operating	\$ 25,100	\$ 2,516	10.0%	\$ 21,500	\$ 573	2.7%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,545,571	\$ 247,185	16.0%	\$ 1,422,550	\$ 224,637	15.8%
Courts Overhead						
Personnel	\$ 3,322,451	\$ 475,998	14.3%	\$ 3,272,436	\$ 509,212	15.6%
Operating	\$ 519,881	\$ 90,235	17.4%	\$ 491,959	\$ 29,591	6.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 3,842,332	\$ 566,233	14.7%	\$ 3,764,395	\$ 538,802	14.3%
Excess Fees to State						
Operating	\$ 234,109	\$ 111,069	47.4%	\$ -	\$ -	--
Total	\$ 234,109	\$ 111,069	47.4%	\$ -	\$ -	--

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fee Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			16.9%			16.5%
Juror Costs						
Operating	\$ 360,000	\$ 76,280	21.2%	\$ 360,000	\$ 75,629	21.0%
Total	<u>\$ 360,000</u>	<u>\$ 76,280</u>	<u>21.2%</u>	<u>\$ 360,000</u>	<u>\$ 75,629</u>	<u>21.0%</u>
TOTAL	<u>\$ 27,857,786</u>	<u>\$ 4,551,448</u>	<u>16.3%</u>	<u>\$ 26,658,285</u>	<u>\$ 4,130,529</u>	<u>15.5%</u>

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fine (10%) Trust Fund
Statement of Revenues and Expenditures
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue (% of year lapsed):</u>			16.4%			16.0%
Civil Traffic Fines	\$ -	\$ -		\$ 969,273	\$ 165,403	17.1%
Other Fines	\$ -	\$ -		\$ 310,581	\$ 54,596	17.6%
Interest Earnings	\$ -	\$ -		\$ 3,000	\$ 358	11.9%
Total Revenue	\$ -	\$ -		\$ 1,282,854	\$ 220,357	17.2%
<u>Expenditures (% of year lapsed):</u>			6.9%			16.5%
Records Management	\$ -	\$ -		\$ 654,435	\$ 66,321	10.1%
Imaging	\$ -	\$ -		\$ 394,379	\$ 45,623	11.6%
Centralized Procedures & Training	\$ -	\$ -		\$ 513,318	\$ 67,554	13.2%
Criminal Courts Processing	\$ -	\$ -		\$ -	\$ 15,135	100%
Courts Overhead	\$ -	\$ -		\$ 255,260	\$ 36,536	14.3%
Non-Department Allocations	\$ -	\$ -		\$ -	\$ -	--
Total Expenditures	\$ -	\$ -		\$ 1,817,392	\$ 231,170	12.7%
Reserve	\$ -	\$ -		\$ 233,594	\$ -	
Beg Fund Balance	\$ -	\$ -		\$ 768,132	\$ 713,361	92.9%
Ending Fund Balance	\$ -	\$ -		\$ -	\$ 702,548	

This fund is not in use in FY 2018

Pat Frank
Clerk of Circuit Court
Special Revenue Funds
Court Fine (10%) Trust Fund
Departmental Expenditures by Character
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Expenditures (% of year lapsed):</u>			16.9%			16.5%
Records Management						
Personnel	\$ -	\$ -		\$ 613,585	\$ 66,006	10.8%
Operating	\$ -	\$ -		\$ 40,850	\$ 315	0.8%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 654,435	\$ 66,321	10.1%
Imaging						
Personnel	\$ -	\$ -		\$ 379,379	\$ 45,572	12.0%
Operating	\$ -	\$ -		\$ 15,000	\$ 51	0.3%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 394,379	\$ 45,623	11.6%
Centralized Procedures & Training						
Personnel	\$ -	\$ -		\$ 513,318	\$ 67,554	13.2%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 513,318	\$ 67,554	13.2%
Criminal Courts Processing Center						
Personnel	\$ -	\$ -		\$ -	\$ 15,135	100%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ -	\$ 15,135	--
Courts Overhead						
Personnel	\$ -	\$ -		\$ 221,901	\$ 34,529	15.6%
Operating	\$ -	\$ -		\$ 33,359	\$ 2,007	6.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 255,260	\$ 36,536	14.3%
Non-Departmental Allocations						
Personnel - adj to prior yr expend	\$ -	\$ -		\$ -	\$ -	--
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ -	\$ -	--
TOTAL COURT FINE	\$ -	\$ -	--	\$ 1,817,392	\$ 231,170	12.7%

This fund is not
 in use in FY 2018

Technology Special Revenue Funds

- **Statement of Revenue & Expenditures for both Technology Trust Funds**
- **Technology Trust Funds Department Expenditures by Character**
- **Public Records Modernization Trust Fund Analysis**

Pat Frank
Clerk of Circuit Court
Special Revenue Funds
Court Technology & Public Records Modernization Trust Funds
Statement of Revenues and Expenditures
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Court Technology</u>						
<u>Revenue (% of year lapsed):</u>			16.4%		16.0%	
Recording Fees	\$ 2,125,400	\$ 347,172	16.3%	\$ 2,001,383	\$ 343,535	17.2%
Interest Earnings	\$ 11,000	\$ 1,736	15.8%	\$ 5,800	\$ 1,451	25.0%
Federal Grant - CCIS Interface	\$ -	\$ -		\$ -	\$ -	--
Total Revenue	\$ 2,136,400	\$ 348,907	16.3%	\$ 2,007,183	\$ 344,987	17.2%
<u>Expenditures (% of year lapsed):</u>			16.9%		16.5%	
Courts IT Projects - CCIS Interface	\$ -	\$ -		\$ -	\$ 5,426	--
Courts IT Projects	\$ 100,000	\$ -	0.0%	\$ 121,300	\$ -	0.0%
Court IT - Civil	\$ 1,712,527	\$ 258,137	15.1%	\$ 1,760,845	\$ 315,781	17.9%
Total Expenditures	\$ 1,812,527	\$ 258,137	14.2%	\$ 1,882,145	\$ 321,207	17.1%
Beg Fund Balance	\$ 2,018,590	\$ 2,007,602	99.5%	\$ 1,820,144	\$ 1,690,241	92.9%
Ending Fund Balance	\$ 2,342,463	\$ 2,098,373	89.6%	\$ 1,945,182	\$ 1,714,020	88.1%
<u>Public Records Modernization</u>						
<u>Revenue (% of year lapsed):</u>			16.4%		16.0%	
Recording Fees	\$ 699,735	\$ 114,945	16.4%	\$ 660,442	\$ 112,306	17.0%
Interest Earnings	\$ 20,000	\$ 2,696	13.5%	\$ 15,000	\$ 2,732	18.2%
Total Revenue	\$ 719,735	\$ 117,641	16.3%	\$ 675,442	\$ 115,037	17.0%
<u>Expenditures (% of year lapsed):</u>			16.9%		16.5%	
IT Technology Projects	\$ 504,300	\$ 42,721	8.5%	\$ 963,000	\$ 32,766	3.4%
Total Expenditures	\$ 504,300	\$ 42,721	8.5%	\$ 963,000	\$ 32,766	3.4%
Beg Fund Balance	\$ 3,352,305	\$ 3,211,294	95.8%	\$ 2,710,512	\$ 3,338,718	123.2%
Ending Fund Balance	\$ 3,567,740	\$ 3,286,213	92.1%	\$ 2,422,954	\$ 3,420,990	141.2%

Pat Frank
Clerk of Circuit Court
Special Revenue Funds
Court Technology & Public Records Modernization Trust Funds
Expenditures by Character
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Court Technology</u>						
<u>Expenditures (% of year lapsed):</u>			16.9%		16.5%	
<u>Courts IT Projects</u>						
Personnel - CCIS Interface	\$ -	\$ -		\$ -	\$ 5,426	100%
Operating - Odyssey Upgrade	\$ 100,000	\$ -	0.0%	\$ 121,300	\$ -	0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 100,000	\$ -	0.0%	\$ 121,300	\$ 5,426	4.5%
<u>Court MIS - Civil</u>						
Personnel	\$ 952,657	\$ 133,086	14.0%	\$ 963,070	\$ 127,527	13.2%
Operating	\$ 634,620	\$ 116,955	18.4%	\$ 637,516	\$ 186,837	29.3%
Capital	\$ 125,250	\$ 8,097	6.5%	\$ 160,259	\$ 1,417	0.9%
Total	\$ 1,712,527	\$ 258,137	15.1%	\$ 1,760,845	\$ 315,781	17.9%
TOTAL COURT TECHNOLOGY	\$ 1,812,527	\$ 258,137	14.2%	\$ 1,882,145	\$ 321,207	17.1%
<u>Public Records Modernization</u>						
<u>IT Technology Projects</u>						
Operating	\$ 447,300	\$ 50,300	11.2%	\$ 358,000	\$ 32,766	9.2%
Capital	\$ 57,000	\$ (7,579)	-13.3%	\$ 605,000	\$ -	0.0%
Total	\$ 504,300	\$ 42,721	8.5%	\$ 963,000	\$ 32,766	3.4%
TOTAL PUBLIC RECORDS TECH	\$ 504,300	\$ 42,721	8.5%	\$ 963,000	\$ 32,766	3.4%

Details on the projects budgeted or expended in this fund in FY 18 are shown on the next page.

**Public Records Modernization Trust Fund (PRT) Analysis
IT Projects Funding for Fiscal Year 2017
As of November 30, 2017**

Projects	Purchase Order #	CARF	Approved Budget	Current Yr Expenditures	Encumbrances	Balance
Beginning Fund Balance, 10-1-2017						\$ 3,211,294
PROJECTS CARRIED FORWARD FROM FY2016:						
Appssurance (EBS)	316200029	14-169	\$ 28,490	\$ -	\$ 28,490	\$ -
PROJECTS CARRIED FORWARD FROM FY2017:						
IVR Roadmap Implementation	317200346	17-078	\$ 53,721	\$ 42,721	\$ 11,000	\$ -
PSOC Data Center:			\$ 960			
UPS system at PC Courthouse	317200980	17-197			\$ 960	
<i>PSOC Data Center remaining balance:</i>						\$ -
PROJECTS APPROVED IN FY2018:						
IVR Solution Phase 2			\$ 504,300			\$ 504,300
Subtotal for Approved Projects			\$ 587,471	\$ 42,721	\$ 40,450	\$ 504,300
Ending Fund Balance as of 11-30-2017						\$ 3,286,213
Total Funds Available (ending fund balance - encumbrances)			\$ 4,072,040			\$ 3,245,763
Uncommitted Reserves (total funds available - amount committed)			\$ 3,484,569			\$ 2,741,463

Revenue

- **Revenue Detail for General Government & Court-Related operations**
- **General Government Revenue 4-year comparison**
- **Court-Related Revenue 4-year comparison**

Pat Frank
Clerk of Circuit Court
General Fund
Revenue Detail - General Government & Court Related
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Y-T-D Actual	Increase/ (Decrease)	% Change
Revenues (% of year lapsed):			16.4%			
<u>General Government</u>						
Official Records						
Recording Charges	\$ 4,800,900	\$ 785,503	16.4%	\$ 773,313	\$ 12,190	1.6%
Other Charges	\$ 132,500	\$ 19,208	14.5%	\$ 19,954	\$ (746)	-3.7%
Copying Charges	\$ 144,700	\$ 22,237	15.4%	\$ 20,100	\$ 2,137	10.6%
Certifying Charges	\$ 124,600	\$ 21,676	17.4%	\$ 18,505	\$ 3,171	17.1%
Microfilm Charges	\$ 73,600	\$ 4,200	5.7%	\$ 12,012	\$ (7,812)	-65.0%
Mortgage Doc Stamps Comm.	\$ 277,000	\$ 43,833	15.8%	\$ 47,647	\$ (3,814)	-8.0%
Intangible Tax Commission	\$ 160,600	\$ 22,512	14.0%	\$ 33,399	\$ (10,888)	-32.6%
Deed Doc Stamp Commission	\$ 448,200	\$ 80,117	17.9%	\$ 69,889	\$ 10,228	14.6%
Domestic Partner Registry	\$ 9,000	\$ 1,400	15.6%	\$ 1,100	\$ 300	27.3%
Total	\$ 6,171,100	\$ 1,000,685	16.2%	\$ 995,920	\$ 4,766	0.5%
Marriage License						
Marriage License Revenue	\$ 398,200	\$ 62,624	15.7%	\$ 64,160	\$ (1,536)	-2.4%
Marriage Ceremonies	\$ 135,300	\$ 17,940	13.3%	\$ 20,580	\$ (2,640)	-12.8%
Marriage Photo Fees	\$ 115	\$ -	0.0%	\$ 11	\$ (11)	-100.0%
Total	\$ 533,615	\$ 80,564	15.1%	\$ 84,751	\$ (4,187)	-4.9%
Tax Deeds						
Copying Charges	\$ 2,700	\$ 957	35.4%	\$ 590	\$ 367	62.2%
Tax Deed Fees	\$ 42,500	\$ 4,054	9.5%	\$ 5,323	\$ (1,269)	-23.8%
Registry Fees	\$ 31,500	\$ 11,781	37.4%	\$ 4,607	\$ 7,174	155.7%
Total	\$ 76,700	\$ 16,792	21.9%	\$ 10,520	\$ 6,272	59.6%
Non-Departmental						
Title IV-D Reimb. for CGD	\$ 1,252,631	\$ 131,373	10.5%	\$ 142,270	\$ (10,897)	-7.7%
Other Charges	\$ 16,900	\$ 3,259	19.3%	\$ 2,443	\$ 817	33.4%
Copying Charges	\$ -	\$ -		\$ 157	\$ (157)	-100.0%
Probation Service Fee	\$ 87,600	\$ 11,615	13.3%	\$ 12,995	\$ (1,380)	-10.6%
Adult Pre-Arrest Prog Clerk Fee	\$ 5,000	\$ 2,301	46.0%	\$ -	\$ 2,301	100.0%
Child Support Fees - Title IV-D	\$ 26,300	\$ 3,985	15.2%	\$ 5,152	\$ (1,167)	-22.7%
Investment Management Fee	\$ 13,200	\$ 1,680	12.7%	\$ 1,760	\$ (81)	-4.6%
Return Check Fee	\$ 8,200	\$ 1,906	23.2%	\$ 1,739	\$ 168	9.6%
Interest on Overnight	\$ 15,600	\$ 1,721	11.0%	\$ 2,137	\$ (416)	-19.5%
Prior Year Expenditure Refund	\$ -	\$ -		\$ -	\$ -	--
Adjustment To Prior Year Rev	\$ -	\$ -		\$ -	\$ -	--
Settlements/Restitution	\$ -	\$ 1,509		\$ 2,994	\$ (1,485)	-49.6%
Total	\$ 1,425,431	\$ 159,350	11.2%	\$ 171,646	\$ (12,296)	-7.2%

Pat Frank
Clerk of Circuit Court
General Fund
Revenue Detail - General Government & Court Related
Fiscal Year 2018
For the Two Month Period Ending November 30, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Y-T-D Actual	Increase/ (Decrease)	% Change
<i>Revenues (% of year lapsed):</i>			16.4%			
Passports						
Passport Fees	\$ 257,800	\$ 22,925	8.9%	\$ 31,050	\$ (8,125)	-26.2%
Passport Photo Fees	\$ 37,300	\$ 3,547	9.5%	\$ 5,552	\$ (2,005)	-36.1%
Passport Express Fees	\$ 5,900	\$ 784	13.3%	\$ 849	\$ (65)	-7.7%
Total	\$ 301,000	\$ 27,256	9.1%	\$ 37,451	\$ (10,195)	-27.2%
IT Service Charge						
Web Subscription Revenue	\$ 20,000	\$ 150	0.8%	\$ 150	\$ -	0.0%
Total	\$ 20,000	\$ 150	0.8%	\$ 150	\$ -	100.0%
Total Gen. Govt. Revenue	\$ 8,527,846	\$ 1,284,797	15.1%	\$ 1,300,438	\$ (15,641)	-1.2%

Court Revenue (effective June 1, 2013 Court Revenue is retained locally)

Summary						
Fines	\$ 5,715,100	\$ 802,139	14.0%	\$ 634,414	\$ 167,725	26.4%
Forfeitures	\$ 1,000,000	\$ (1,078)	-0.1%	\$ (4,999)	\$ 3,921	-78.4%
Filing Fees	\$ 9,276,710	\$ 1,903,691	20.5%	\$ 1,409,840	\$ 493,850	35.0%
Filing Fees - \$80	\$ 1,981,360	\$ 388,736	19.6%	\$ 317,906	\$ 70,830	22.3%
Service Charges	\$ 4,640,975	\$ 516,910	11.1%	\$ 687,455	\$ (170,545)	-24.8%
Interest on Overnight	\$ 26,850	\$ 1,917	7.1%	\$ 2,263	\$ (346)	-15.3%
Court Costs	\$ 4,615,900	\$ 653,590	14.2%	\$ 650,383	\$ 3,207	0.5%
Clerk Admin Fee	\$ -	\$ 158,799		\$ -	\$ 158,799	100.0%
Proof of Compliance	\$ -	\$ 111		\$ -	\$ 111	100.0%
Civil Traffic Court Costs	\$ -	\$ 59,582		\$ -	\$ 59,582	100.0%
Indigent Civil Def Trust Fee	\$ -	\$ 10		\$ -	\$ 10	100.0%
Summons Fee	\$ -	\$ 130,454		\$ -	\$ 130,454	100.0%
Sub-total	\$ 27,256,895	\$ 4,614,859	16.9%	\$ 3,697,262	\$ 917,597	24.8%
State Funding - CCOC	\$ -	\$ -		\$ 165,393	\$ (165,393)	-100.0%
State Funding - Jurors	\$ 600,891	\$ 112,300	18.7%	\$ 149,678	\$ (37,378)	-25.0%
Total	\$ 27,857,786	\$ 4,727,159	17.0%	\$ 4,012,333	\$ 714,826	17.8%

Collections						
Service Charges	\$ 15,600	\$ 2,778	17.8%	\$ 2,010	\$ 769	38.2%
Total	\$ 15,600	\$ 2,778	17.8%	\$ 2,010	\$ 769	38.2%

Appeals						
Filing Fees	\$ -	\$ -		\$ -	\$ -	--
Service Charges	\$ 57,000	\$ 10,056	17.6%	\$ 9,315	\$ 741	8.0%
Total	\$ 57,000	\$ 10,056	17.6%	\$ 9,315	\$ 741	8.0%

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Revenue Detail - General Government & Court Related
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For the Two Month Period Ending November 30, 2017

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	Revised Budget	Y-T-D Actual	% of Budget	Y-T-D Actual	Increase/ (Decrease)	% Change
<i>Revenues (% of year lapsed):</i>			16.4%			
Probate						
Filing Fees	\$ 653,000	\$ 115,300	17.7%	\$ 108,570	\$ 6,730	6.2%
Filing Fees - \$80	\$ 3,360	\$ 1,040	31.0%	\$ 560	\$ 480	85.7%
Service Charges	\$ 94,600	\$ 17,807	18.8%	\$ 15,007	\$ 2,800	18.7%
Summons Fee	\$ -	\$ 30		\$ -	\$ 30	100.0%
Total	\$ 750,960	\$ 134,177	17.9%	\$ 124,137	\$ 10,040	8.1%
Circuit Criminal						
Filing Fees	\$ 600	\$ 280	46.7%	\$ 200	\$ 80	40.0%
Filing Fees - Appeals \$80	\$ -	\$ 363		\$ -	\$ 363	100.0%
Service Charges	\$ 95,500	\$ 16,014	16.8%	\$ 19,127	\$ (3,113)	-16.3%
Criminal Court Costs	\$ 371,800	\$ 58,682	15.8%	\$ 55,086	\$ 3,595	6.5%
10% Circuit Criminal Fines	\$ 25,500	\$ 3,039	11.9%	\$ -	\$ 3,039	100.0%
Criminal Fines	\$ 209,400	\$ 23,169	11.1%	\$ 29,388	\$ (6,220)	-21.2%
Total	\$ 702,800	\$ 101,546	14.4%	\$ 103,802	\$ (2,256)	-2.2%
County Criminal						
Filing Fees	\$ 51,200	\$ 11,023	21.5%	\$ 9,710	\$ 1,313	13.5%
Service Charges	\$ 76,950	\$ 14,931	19.4%	\$ 13,641	\$ 1,290	9.5%
Criminal Court Costs	\$ 168,000	\$ 35,643	21.2%	\$ 24,312	\$ 11,331	46.6%
Civil Court Costs	\$ 2,400	\$ 324	13.5%	\$ 376	\$ (52)	-13.8%
Civil Fines	\$ 52,500	\$ 16,105	30.7%	\$ 10,413	\$ 5,692	54.7%
10% Fines-County Criminal	\$ 40,600	\$ 5,631	13.9%	\$ -	\$ 5,631	100.0%
10% Fines-Animal Control	\$ 5,800	\$ 1,737	29.9%	\$ -	\$ 1,737	100.0%
10% Fines-Municipal Ordinances	\$ 7,500	\$ 1,597	21.3%	\$ -	\$ 1,597	100.0%
Criminal Fines	\$ 271,900	\$ 50,503	18.6%	\$ 44,155	\$ 6,348	14.4%
Total	\$ 676,850	\$ 137,493	20.3%	\$ 102,607	\$ 34,886	34.0%
Indigency Screening						
Service Charges	\$ 4,900	\$ 828	16.9%	\$ 766	\$ 62	8.1%
Total	\$ 4,900	\$ 828	16.9%	\$ 766	\$ 62	8.1%

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	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Y-T-D Actual	Increase/ (Decrease)	% Change
Revenues (% of year lapsed):			16.4%			
Traffic						
Filing Fees	\$ 5,350	\$ 460	8.6%	\$ 800	\$ (340)	-42.5%
Service Charges	\$ 1,825,325	\$ 246,612	13.5%	\$ 271,897	\$ (25,285)	-9.3%
Criminal Court Costs	\$ 749,700	\$ 94,584	12.6%	\$ 99,521	\$ (4,937)	-5.0%
Civil Court Costs	\$ 3,324,000	\$ 464,357	14.0%	\$ 471,088	\$ (6,731)	-1.4%
10% Fines Civil Traffic	\$ 1,174,800	\$ 135,425	11.5%	\$ -	\$ 135,425	100.0%
10% Fines Criminal Traffic	\$ 266,200	\$ 39,946	15.0%	\$ -	\$ 39,946	100.0%
Civil Fines	\$ 1,393,200	\$ 180,372	12.9%	\$ 196,728	\$ (16,356)	-8.3%
Criminal Fines	\$ 2,267,700	\$ 344,173	15.2%	\$ 353,722	\$ (9,549)	-2.7%
Clerk Admin Fee	\$ -	\$ 158,799		\$ -	\$ 158,799	100.0%
Proof of Compliance	\$ -	\$ 111		\$ -	\$ 111	100.0%
Civil Traffic Court Costs	\$ -	\$ 59,582		\$ -	\$ 59,582	100.0%
Total	\$ 11,006,275	\$ 1,724,421	15.7%	\$ 1,393,756	\$ 330,665	23.7%
Juvenile						
Filing Fees	\$ 25,500	\$ 4,715	18.5%	\$ 4,140	\$ 575	13.9%
Filing Fees - \$80	\$ 17,760	\$ 3,280	18.5%	\$ 2,880	\$ 400	13.9%
Service Charges	\$ 16,200	\$ 2,828	17.5%	\$ 2,462	\$ 366	14.9%
Indigent Civil Def Trust Fee	\$ -	\$ 10		\$ -	\$ 10	100.0%
Total	\$ 59,460	\$ 10,833	18.2%	\$ 9,482	\$ 1,351	14.2%
County Civil						
Filing Fees	\$ 6,556,800	\$ 1,387,324	21.2%	\$ 965,367	\$ 421,957	43.7%
Filing Fees - \$80	\$ 776,240	\$ 181,990	23.4%	\$ 115,866	\$ 66,124	57.1%
Service Charges	\$ 77,800	\$ 17,835	22.9%	\$ 13,173	\$ 4,663	35.4%
Civil Fines	\$ -	\$ (7)		\$ 7	\$ (14)	-200.0%
Summons Fee	\$ -	\$ 99,049		\$ -	\$ 99,049	100.0%
Total	\$ 7,410,840	\$ 1,686,191	22.8%	\$ 1,094,413	\$ 591,778	54.1%
Family Law						
Filing Fees	\$ 620,760	\$ 139,041	22.4%	\$ 101,285	\$ 37,756	37.3%
Filing Fees - \$80	\$ 413,280	\$ 68,599	16.6%	\$ 67,321	\$ 1,278	1.9%
Service Charges	\$ 377,000	\$ 65,548	17.4%	\$ 64,087	\$ 1,461	2.3%
Summons Fee	\$ -	\$ 4,120		\$ -	\$ 4,120	100.0%
Total	\$ 1,411,040	\$ 277,308	19.7%	\$ 232,693	\$ 44,615	19.2%
Circuit Civil						
Filing Fees	\$ 1,363,500	\$ 245,548	18.0%	\$ 219,767	\$ 25,780	11.7%
Filing Fees - \$80	\$ 770,720	\$ 133,464	17.3%	\$ 131,280	\$ 2,184	1.7%
Service Charges	\$ 2,000,000	\$ 121,671	6.1%	\$ 275,970	\$ (154,298)	-55.9%
Civil Court Cost	\$ -	\$ -		\$ -	\$ -	--
Civil Fines	\$ -	\$ 450		\$ -	\$ 450	100.0%
Summons Fee	\$ -	\$ 27,255		\$ -	\$ 27,255	100.0%

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<i>Revenues (% of year lapsed):</i>			16.4%			
Total	\$ 4,134,220	\$ 528,388	12.8%	\$ 627,017	\$ (98,629)	-15.7%
Non-Departmental						
Interest Earnings	\$ 26,850	\$ 1,917	7.1%	\$ 2,263	\$ (346)	-15.3%
Service Charges	\$ 100	\$ -	0.0%	\$ -	\$ -	--
Forfeitures	\$ 1,000,000	\$ (1,078)	-0.1%	\$ (4,999)	\$ 3,921	-78.4%
Total	\$ 1,026,950	\$ 839	0.1%	\$ (2,736)	\$ 3,575	-130.7%
Total Court Fee Revenue	\$ 27,256,895	\$ 4,614,859	16.9%	\$ 3,697,262	\$ 917,597	24.8%

