

**CLERK OF THE CIRCUIT COURT  
HILLSBOROUGH COUNTY, FLORIDA**

The following procedures for Chapter 45 sales apply unless the order of judgment directs otherwise.

Immediately after the final bid is made and accepted, the successful bidder must post with the Clerk a deposit equal to 5% of the final bid.

The successful bidder must pay the balance of the bid amount due by 12:00 P.M. THE NEXT BUSINESS DAY. In addition, fees for documentary stamp taxes and registry fees must be paid at the time the balance of the bid amount is paid. You will be provided with a total amount due by the Clerk.

Failure to pay the balance due and authorized cost by 12:00 P.M. THE NEXT BUSINESS DAY, will result in the re-advertisement of the sale, the cost of which will be paid from the deposit. Any remaining funds will be applied towards the judgment.

All payments must be in the form of cash or cashier's check drawn on a United States bank and must be made payable to the Clerk of the Circuit Court. If you need further information, please call (813) 276-8100 ext. 7807.

Objections to the sale must be filed with the Clerk of the Circuit Court, Circuit Civil Division, within ten (10) days after the filing of the Certificate of Sale.

**PLEASE PRINT THE FOLLOWING INFORMATION LEGIBLY AS THIS DOCUMENT IS USED IN ORDER TO PREPARE THE CERTIFICATE OF TITLE: (PLEASE NOTE: NO CHANGES MAY BE MADE TO THIS INFORMATION WITHOUT COURT ORDER AFTER THE FINAL BID HAS BEEN ACCEPTED.)**

1. CASE NUMBER: \_\_\_\_\_ DATE OF SALE: \_\_\_\_\_
2. THE NAME IN WHICH THE CERTIFICATE OF TITLE IS TO BE ISSUED:  
\_\_\_\_\_
3. ADDRESS: \_\_\_\_\_  
\_\_\_\_\_
4. TELEPHONE NUMBER: \_\_\_\_\_
5. NAME OF PERSON TO CONTACT (IF DIFFERENT THAN THE NAME WHICH TITLE IS TO BE ISSUED):  
\_\_\_\_\_
6. TELEPHONE NUMBER: \_\_\_\_\_